

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>22 April 2014</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Ieuan Williams</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Interim Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>May–December 2014</b>;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements .

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: May – December 2014.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>
Previous forward work programmes.

# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2014

Updated: 10 April 2014



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **May – December 2014** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

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Updated: 10 April 2014

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1 <b>Grants for the Arts 2014/15</b>  Category: <b>Operational</b>	Approval.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Ieuan Williams		Decision to be delegated to Portfolio Holder.	
2 <b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		19 May 2014	
3 <b>Corporate Scorecard – Quarter 4, 2013/14</b>  Category: <b>Strategic</b>	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands	12 May 2014	19 May 2014	
4 <b>2013/14 Revenue and Capital Budget Monitoring Report – Quarter 4</b>  Category: <b>Strategic</b>	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones	12 May 2014	19 May 2014	
5 <b>Constitutional Changes – Remote Attendance</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Alwyn Rowlands		19 May 2014	TBC

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6	<b>Constitutional Changes – Contract Procedure Rules</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of function – Council Business / Monitoring Officer  Cllr Alwyn Rowlands		19 May 2014	TBC
7	<b>Constitutional Changes – The Forward Work Programme</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Alwyn Rowlands		19 May 2014	TBC
8	<b>Standing Orders – Chief Executive</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Alwyn Rowlands		19 May 2014	
9	<b>Outcome Agreements</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands		19 May 2014	
10	<b>Affordable Housing</b>  Category: <b>Strategic</b>	For information, as requested by the Finance Portfolio Holder (as per Executive minutes - 21.10.13).	Community	Shan L Williams Head of Housing  Cllr Kenneth P Hughes	Date to be confirmed.	19 May 2014	

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11	<b>HRA Subsidy Reform</b> Category: <b>Strategic</b>	Changes and impact of the Housing Revenue Account subsidy system in Wales.	Community	Shan L Williams Head of Housing  Cllr Kenneth P Hughes		19 May 2014	
12	<b>Options appraisal on the Housing Services Building Maintenance Unit</b> Category: <b>Operational</b>	Decision required on the provision of the Council housing maintenance service.	Community	Shan L Williams Head of Housing  Cllr Kenneth P Hughes	17 April 2014	19 May 2014	
13	<b>Schools Modernisation – Holyhead</b> Category: <b>Strategic</b>	Approval to progress Schools Modernisation within the Holyhead area.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Ieuan Williams	Date to be confirmed.	19 May 2014	
14	<b>Môn/Gwynedd Building Control Integration</b> Category: <b>Operational</b>	Support the proposed joint working arrangements.	Sustainable Development	Jim Woodcock Head of Regulation  Cllr J Arwel Roberts		19 May 2014	
15	<b>Deposit Local Development Plan</b> Category: <b>Strategic</b>	For comment / support before submission to the Joint Planning Policy Committee.	Sustainable Development	Jim Woodcock Head of Regulation  Cllr J Arwel Roberts		19 May 2014	
16	<b>Planning Performance Agreement Charter</b> Category: <b>Strategic</b>	Approval.	Sustainable Development	Gwyndaf Jones Chief Planning Officer  Cllr J Arwel Roberts		19 May 2014	

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17	<b>Joint Highways Promotion Agreement with Horizon Nuclear Power</b>  Category: <b>Strategic</b>	Approval to proceed with improvements to the A5025.	Sustainable Development	Dewi Williams Head of Environment and Technical  Cllr Richard Dew		19 May 2014	
18	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		9 June 2014	
19	<b>Welsh Language Scheme Monitoring Report</b>  Category: <b>Operational</b>	To ratify the annual report for submission to the Welsh Language Commissioner.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		9 June 2014	
20	<b>Policy on Council Tax Reduction Scheme for Pensioners</b>  Category: <b>Strategic</b>	Approval of policy.	Deputy Chief Executive	Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones		9 June 2014	
21	<b>Local Housing Strategy 2014-2019 – draft</b>  Category: <b>Strategic</b>	To approve the strategic direction prior to consultation.	Community	Shan L Williams Head of Housing Services  Cllr Kenneth P Hughes		9 June 2014	

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22	<b>Llawr y Dref – options for the future</b>  Category: <b>Operational and Strategic</b>	To approve the strategic direction prior to consultation with tenants.	Community	Shan L Williams Head of Housing Services  Cllr Kenneth P Hughes		9 June 2014	
23	<b>Community / Home Care Service Provision</b>  Category: <b>Strategic</b>	To approve the strategic direction.	Community	Gwen Carrington Director of Community  Cllr Kenneth P Hughes	To be confirmed.	9 June 2014	
24	<b>Lein Amlwch</b>  Category: <b>Strategic</b>	Decision required on the future of the Line.	Sustainable Development	Dewi Williams Head of Environment and Technical  Cllr Richard Dew	12 May 2014	9 June 2014	
25	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		14 July 2014	
26	<b>Smarter Working Project</b>  Category: <b>Strategic</b>	Approval of full business case.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands	1 July 2014	14 July 2014	
27	<b>Customer Service Excellence Project</b>  Category: <b>Strategic</b>	Approval of full business case.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands	1 July 2014	14 July 2014	

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28	<b>2015/16 Budget</b>  Category: <b>Strategic</b>	Initial discussion paper.	Deputy Chief Executive	Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones	1 July 2014	14 July 2014	
29	<b>Constitutional Changes – Terms of Reference of the Appeals Committee</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of function – Council Business / Monitoring Officer  Cllr Alwyn Rowlands		14 July 2014	TBC
30	<b>Constitutional Changes – Family Absence Regulations</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Alwyn Rowlands		14 July 2014	TBC
31	<b>Annual Report of the Director of Social Services</b>  Category: <b>Strategic</b>	Approval.	Community	Gwen Carrington Director of Community  Cllr Kenneth P Hughes	1 July 2014	14 July 2014	
32	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		8 September 2014	

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33	<b>Corporate Scorecard – Quarter 1, 2014/15</b>  Category: <b>Strategic</b>	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands	1 September 2014	8 September 2014	
34	<b>2014/15 Revenue and Capital Budget Monitoring Report – Quarter 1</b>  Category: <b>Strategic</b>	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones	1 September 2014	8 September 2014	
35	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		20 October 2014	
36	<b>2015/16 Budget</b>  Category: <b>Strategic</b>	To begin dialogue on the Executive's intentions.	Deputy Chief Executive	Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones		20 October 2014	
37	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		3 November 2014	

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38	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive  Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		1 December 2014	
39	<b>Corporate Scorecard – Quarter 2, 2014/15</b>  Category: <b>Strategic</b>	Quarterly performance monitoring report.	Deputy Chief Executive  Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands	24 November 2014	1 December 2014	
40	<b>2014/15 Revenue and Capital Budget Monitoring Report – Quarter 2</b>  Category: <b>Strategic</b>	Quarterly financial monitoring report.	Deputy Chief Executive  Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones	24 November 2014	1 December 2014	
41	<b>2014/15 Council Tax Base</b>  Category: <b>Strategic</b>	Calculation and setting of the Council Tax Base for the Isle of Anglesey County Council and the Town and Community Councils.	Deputy Chief Executive  Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones		1 December 2014	
42	<b>2015/16 Budget</b>  Category: <b>Strategic</b>	To finalise the Executive's initial draft budget proposals for consultation.	Deputy Chief Executive  Clare Williams Head of Function – Resources  Cllr Hywel Eifion Jones		15 December 2014	

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January 2015 onwards						
43	<b>Common Allocations Policy</b>  Category: <b>Strategic</b>	<i>Adoption of new Common Allocations Policy.</i>	Community	Shan L Williams Head of Housing  Cllr Kenneth P Hughes		16 March 2015

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